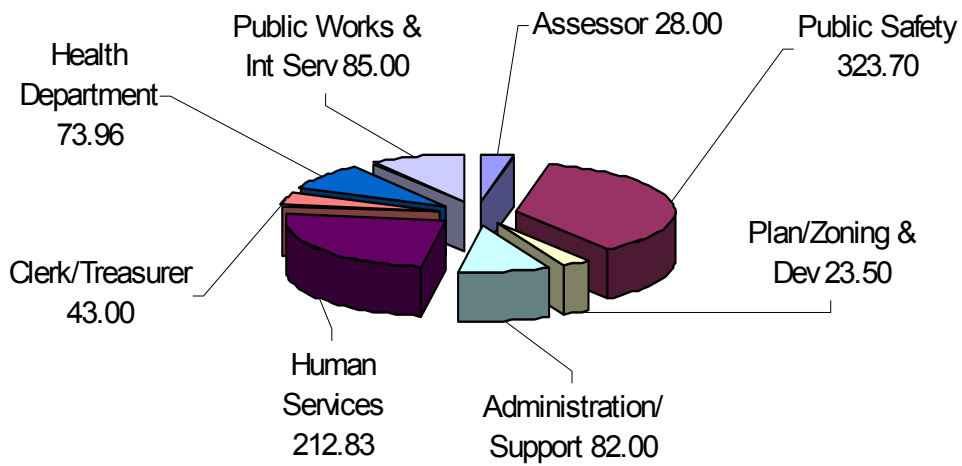


# MESA COUNTY STAFFING

## COUNTY EMPLOYEES BY AREA



### FUNCTIONS

- Authorized Staffing
- New Positions in 2004
- Full Time Equivalent Positions by Department
- Job Classifications

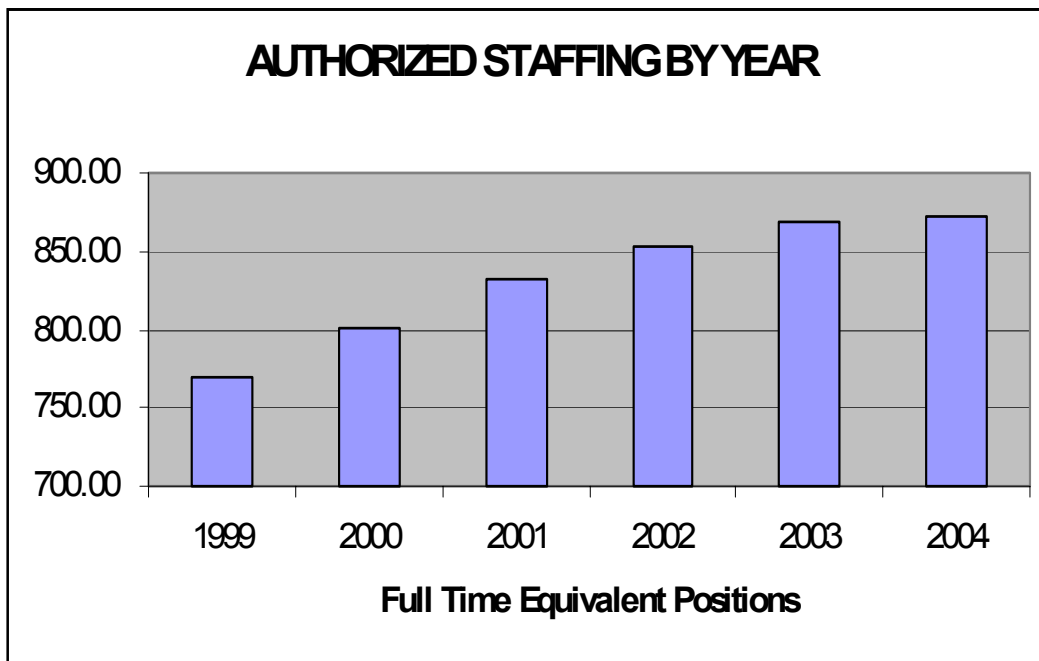


## STAFFING

The preceding chart depicts the areas of government where Mesa County employees are performing. Public Safety is the largest employment area in Mesa County government, comprising 37% of all Mesa County full time equivalent positions. The Sheriff's Department, which includes Detention, represents 192 of the 323.7 positions. Other departments included in Public Safety are: Animal Services, District Attorney, Criminal Justice Services, Coroner, Traffic, Building Inspection, and Emergency Management.

The next largest staffing area is the Department of Human Services with 212.83 or 24.4% of the positions adopted. This department administers several programs such as Colorado Works, Job Services, Veterans Affairs, Adult Services, Aid to the Blind, Family Preservation, and Child Welfare.

The remaining County employees provide various citizen services, many of which are mandated by Colorado law. In 2004, the County adopted a budget which allowed for 871.99 full time equivalent positions. A net of three of those positions are new in 2004 as approved by the Board of County commissioners. Mesa County has experienced steady population growth since 1990, and all areas of county government have experienced sharp increases in demands for services in the areas of: land development, building and health inspections, public work projects, vehicle licensing, document recording, and public safety and health/human service needs.



## NEW POSITIONS APPROVED IN 2004

Job Title	Budgeted Costs	Justification
<b>Increases</b>		
Administrative Specialist II Health Department	\$33,734	This position will be self-supporting by generating revenues from additional medicaid billings.
Environmental Health Specialist Health Department	\$52,737	This position will be self-supporting by generating fees from restaurant inspections and by working on bio-terrorism (federal funding) issues.
Construction Inspector Road & Bridge/Engineering	\$70,190	This position will be self-supporting by eliminating the costs that are currently allocated to external contracts.
Senior Planner Planning Department	\$63,183	This position supports the County's strategic plan by offering improved customer service in community planning and reviewing environmental documents.
<b>Decreases</b>		
Federal Lands Coordinator Adminstration	(\$52,632)	2003 Position was never filled. The Senior Planner will fulfill some of the intended duties.
	\$167,212	



FULL TIME EQUIVALENT POSITIONS BY DEPARTMENT

	Ending 1999	Ending 2000	Ending 2001	Ending 2002	Ending 2003	2004 Recom- mendations	Beginning 2004
	FTEs	FTEs	FTEs	FTEs	FTEs		FTEs
<b>ADMINISTRATION/SUPPORT SERVICES</b>							
Administrative Services	6.00	6.00	6.00	6.00	7.00	(1.00)	6.00
County Attorney	9.00	9.00	9.00	9.50	12.00		12.00
Facilities and Parks	14.00	14.00	15.00	15.00	16.00		16.00
Financial Services	6.50	5.50	6.00	6.00	6.00		6.00
Information Management	15.00	16.00	16.00	16.00	18.00		18.00
Personnel	6.00	6.00	6.00	6.00	8.00		8.00
Purchasing	3.00	3.00	3.00	3.00	4.00		4.00
Risk	2.00	2.00	2.00	2.00	2.00		0.00
Sub-total	61.50	61.50	63.00	63.50	73.00	(1.00)	70.00
<b>AGRICULTURE/CONSERVATION</b>							
Pest & Weed Control	1.00	1.00	1.00	1.75	2.00		2.00
Tri-River	4.00	4.00	4.00	4.00	4.00		4.00
Sub-total	5.00	5.00	5.00	5.75	6.00		6.00
<b>HEALTH &amp; WELFARE</b>							
Health Department**	51.90	63.27	67.27	71.22	71.96	2.00	73.96
Human Services	185.33	190.33	205.33	214.33	212.83		212.83
Sub-total	237.23	253.60	272.60	285.55	284.79	2.00	286.79
<b>CULTURE &amp; RECREATION</b>							
Fairgrounds	2.75	2.75	3.00	3.00	3.00		3.00
Subtotal	2.75	2.75	3.00	3.00	3.00		3.00
<b>PLANNING/ZONING/ECONOMIC DEV</b>							
Planning & Development	13.00	13.00	15.25	16.25	16.50	1.00	17.50
Regional Transportation Planning Office	3.00	3.00	4.00	4.00	5.00		5.00
Surveyor	1.00	1.00	1.00	1.00	1.00		1.00
Sub-total	17.00	17.00	20.25	21.25	22.50	1.00	23.50
<b>STATUTORY FUNCTIONS</b>							
Board of Commissioners	3.00	3.00	3.00	3.00	3.00		3.00
Assessor	26.00	27.00	27.00	27.00	28.00		28.00
Clerk & Recorder	33.50	33.50	34.50	34.50	36.00		36.00
Public Trustee	2.00	2.00	2.00	2.00	0.00		0.00
Treasurer	7.00	7.00	7.00	7.00	7.00		7.00
Sub-total	71.50	72.50	73.50	73.50	74.00	0.00	74.00
<b>PUBLIC SAFETY</b>							
Animal Services	10.20	11.20	11.20	11.20	11.20		11.20
Building Inspection	14.00	15.00	15.00	15.00	16.00		16.00
Coroner	2.00	2.00	2.00	3.00	3.00		3.00
Criminal Justice	50.50	54.00	56.50	56.50	56.50		56.50
District Attorney	35.00	36.00	36.00	36.00	39.00		39.00
Emergency Management	1.00	1.00	1.00	1.00	1.00		1.00
Sheriff-Detention	65.00	71.00	74.35	74.35	79.00		79.00
Sheriff-Law Enforcement	114.00	114.00	114.00	114.00	113.00		113.00
Traffic	5.00	5.00	5.00	5.00	5.00		5.00
Sub-total	296.70	309.20	315.05	316.05	323.70	0.00	323.70
<b>PUBLIC WORKS</b>							
Engineering	8.00	8.00	8.00	9.00	11.00	1.00	12.00
Landfill	2.00	3.00	3.00	4.00	4.00		4.00
Public Works Administration	3.00	5.00	5.00	5.00	5.00		5.00
Road & Bridge	53.00	51.00	51.00	50.00	50.00		50.00
Sub-total	66.00	67.00	67.00	68.00	70.00	1.00	71.00
<b>INTERNAL SERVICES</b>							
Fleet Management	12.00	12.00	12.00	12.00	12.00		12.00
Insurance	0.00	0.00	0.00	0.00	0.00		2.00
Sub-total	12.00	12.00	12.00	12.00	12.00		14.00
<b>TOTAL COUNTY EMPLOYEES (FTE)</b>							
	769.68	800.55	831.40	848.60	868.99	3.00	871.99

\*\*Health FTE additions are provided completely by grants approved by Board of Health

Prog.	Dept.	Job Title	Authorized FTE
<b>Administration/Support Services</b>			
<b>Administrative Services</b>			
		Admin Spec I	1.00
		Admin Spec II	1.00
		Admin Spec III	1.00
		Administrative Asst./Adm.	1.00
		Asst. County Administrator	1.00
		County Administrator	1.00
		Subtotal	6.00
<b>County Attorney</b>			
		Admin Spec I	1.00
		Admin Spec III	3.00
		Asst. County Attorney	1.00
		County Attorney	1.00
		Paralegal	2.00
		Staff Attorney	3.00
		Superv Paralegal/Off Adm.	1.00
		Subtotal	12.00
<b>Facilities and Parks</b>			
		Building Maint Supervisor	1.00
		Data Tech II: Facilities	1.00
		Facilities & Parks Dir.	1.00
		HVAC Supervisor	1.00
		HVAC Technician	2.00
		Maintenance Tech. III	5.00
		Maintenance Technician I	1.00
		Maintenance Technician II	1.00
		Office Administrator:Fac	1.00
		Parks and Grounds Manager	1.00
		Project Manager	1.00
		Subtotal	16.00
<b>Financial Services</b>			
		Accounting Tech: Finance	1.00
		Applications Tech: Pay	1.00
		Budget Analyst	1.00
		Financial Services Dir.	1.00
		Senior Accountant	2.00
		Subtotal	6.00
<b>Information Management</b>			
		Applications Analyst: IMD	15.00
		Comm. Technologist	1.00
		GIS Coordinator	1.00
		IMD Director	1.00
		Subtotal	18.00
<b>Personnel</b>			
		Admin Spec II	1.00
		Applications Tech: H.R.	1.00
		Human Resources Analyst	4.00
		Human Resources Director	1.00
		Human Resources Tech	1.00
		Subtotal	8.00

<b>Prog.</b>	<b>Dept.</b>	<b>Job Title</b>	<b>Authorized FTE</b>
		<b>Purchasing</b>	
		Admin Spec I	1.00
		Buyer	1.00
		Purchasing Agent	1.00
		Purchasing/Risk Manager	1.00
		Subtotal	4.00
		Subtotal Program	70.00
		<b>Agriculture/Conservation</b>	
		<b>Pest &amp; Weed Control</b>	
		Horticulture Pest Insp.	1.00
		Pest Control Technician	1.00
		Subtotal	2.00
		<b>Tri-River Extension</b>	
		Admin Spec I	2.00
		Horticulture Technician	1.00
		Office Administrator:Ext	1.00
		Subtotal	4.00
		Subtotal Program	6.00
		<b>Health &amp; Welfare</b>	
		<b>Health Department</b>	
		Admin Spec I	2.50
		Admin Spec II	10.80
		Admin Spec III	5.50
		Director Admin. Services	1.00
		Director Env. Health	1.00
		Director Special Projects	1.00
		Eligibility Spec: Health	5.25
		Env Health Specialist II	6.00
		Env Health Specialist III	3.00
		Family Planning Manager	1.00
		Family Resource Coord.	1.00
		Health Dept. Dir. (M.D.)	1.00
		Health Educator I	2.60
		Mental Health Prof.	0.50
		Microcomputer Spec Health	1.00
		Nurse Practitioner	2.05
		Nursing Director	1.00
		Nursing Supervisor	3.00
		Nutritionist	1.16
		Office Administrator:Hth	1.00
		Physical Scientist I	1.00
		Public Health Gen II	1.00
		Public Health Gen IV	2.00
		Public Health Nurse I	3.80
		Public Health Nurse II	9.70
		Public Health Nurse III	0.50
		Public Health Nurse IV	3.60
		Section Supervisor Health	1.00
		Subtotal	73.96

Prog.	Dept.	Job Title	Authorized FTE
		<b>Human Services</b>	
		Account Specialist	1.00
		Account Technician	4.00
		Administrative Specialist	11.00
		Administrator: Adult	1.00
		Administrator: CS	1.00
		Administrator: CW	1.00
		Administrator: FP	1.00
		Administrator: RTP	1.00
		Administrator: Self Sufficiency	1.00
		Administrator: WFC	1.00
		Applications Analyst	6.00
		Case Manager: Cancer Coordi	1.00
		Case Manager: CC Coordinato	1.00
		Case Manager: E&T	8.00
		Case Services Aide	3.25
		Child Support Spec Inv	1.00
		Child Support Specialist	16.50
		Data Technician	1.75
		Director:AAA	1.00
		Director: Adult Services	1.00
		Director: Family and Child	1.00
		Director: SS & Emp	1.00
		Director: Support Services	1.00
		Director: Workforce Center	1.00
		Eligibility Spec: FB & MA	8.00
		Eligibility Spec: AS	10.00
		Eligibility Spec: CC	4.00
		Eligibility Spec: GE	6.00
		Eligibility Spec: Intake	6.00
		Eligibility Spec: LEAP	0.83
		Eligibility Spec: TANF	2.00
		Employment Specialist	3.00
		Executive Director	1.00
		Family Home Visitor	1.00
		Family Therapist	4.00
		Integrated Substance Abuse	2.00
		Leadworker: CW	3.00
		Leadworker: FC Coordinator	1.00
		Manager Information Technolo	1.00
		Operations Manager	2.00
		Program Coordinator	4.50
		Program Financial Analyst	1.00
		Public Information Officer	1.00
		Senior Case Manager	5.00
		Spt Team Specialist	3.75
		Spt Team Specialist: Fee Asst	1.00
		Sr. Case Manager: Adoption	2.00
		Sr. Case Manager: Adult	1.00
		Sr. Case Manager: APS	2.00
		Sr. Case Manager: AS	10.00

<b>Human Services-Continued</b>		
	Sr. Case Manager: Concurrent	1.00
	Sr. Case Manager: CW	27.00
	Sr. Case Manager: CW Fill Ahd	1.00
	Sr. Case Manager: CW Trainee	1.00
	Sr. Case Manager: FC Coordin	2.00
	Sr. Case Manager: Intervention	1.00
	Supervisor: Accounting	1.00
	Supervisor: Adolescent	2.00
	Supervisor: Adult	2.00
	Supervisor: CPI	1.00
	Supervisor: CS	2.00
	Supervisor: E & T	1.00
	Supervisor: Eligibility	4.00
	Supervisor: FP	2.00
	Supervisor: Office Administrat	1.00
	Supervisor: Ongoing CP	1.00
	Supervisor: Perm Care	1.00
	Supervisor: Resource Team	1.00
	Supervisor: Lead & QA	1.00
	Supervisor: RTC	1.00
	Supervisor: Self-Sufficiency	2.00
	Tech/Admin Assistant	1.50
	Util Review Director	1.00
	Veterans Officer	0.75
	Subtotal	212.83
	Subtotal Program	286.79

<b>Prog.</b>	<b>Dept.</b>	<b>Job Title</b>	<b>Authorized FTE</b>
<b>CULTURE AND RECREATION</b>			
	<b>Fairgrounds</b>		
		Fairgrounds Manager	1.00
		Mainten Crew Supv:FG	1.00
		Office Administrator:FG	1.00
		Subtotal	3.00
		Subtotal Program	3.00
<b>PLANNING/ZONING/ECON. DEVELOPMENT</b>			
	<b>Planning</b>		
		Admin Spec I	1.50
		Admin Spec II	2.00
		Associate Planner	1.00
		Land Use & Dev. Director	1.00
		Long Range Planning Direc	1.00
		Office Administrator:Plan	1.00
		Planner I	2.00
		Planning & Dev. Dir.	1.00
		Planning Services Manager	1.00
		Senior Planner	6.00
		Subtotal	17.50
	<b>Regional Transportation Planning Office</b>		
		Office Admin:MPO/PLNG	1.00
		RTP Director	1.00
		Sr Transp Plnr/Engineer	1.00
		Transit Coordinator	1.00
		Transportation Planner	1.00
		Subtotal	5.00
	<b>Surveyor</b>		
		Surveyor	1.00
		Subtotal	1.00
		Subtotal Program	23.50
<b>STATUTORY FUNCTIONS</b>			
	<b>Board of Commissioners</b>		
		County Commissioner	3.00
		Subtotal	3.00
	<b>Assessor</b>		
		Admin Spec I	1.00
		Admin Spec II	1.00
		Agricultural Appraiser	1.00
		Applications Analyst:Assr	1.00
		Appraiser I	4.00
		Appraiser II: Prsl Prop	1.00
		Appraiser II: Real Prop	5.00
		Appraiser III	3.00
		Assessment Analyst	1.00
		Assessment Cartographer	3.00
		Assessor	1.00
		Chief Appraiser	1.00
		Customer Service Supv:Asr	1.00
		Data Tech II: Assessor	2.00
		Deputy Assessor	1.00
		Statistician	1.00
		Subtotal	28.00

Prog.	Dept.	Job Title	Authorized FTE
		<b>Clerk &amp; Recorder</b>	
		Accounting Tech: C&R	1.00
		Admin Spec I	20.00
		Admin Spec II	2.00
		Applications Technician	1.00
		Asst Chief Dep County Clk	1.00
		Chief Deputy County Clerk	1.00
		Clerk to the Board	1.00
		County Clerk	1.00
		Data Tech II: Elections	1.00
		Elections Div. Director	1.00
		MV Division Director	1.00
		Site Supervisor I	3.00
		Site Supervisor II	2.00
		Subtotal	36.00
		<b>Public Trustee</b>	0.00
		Subtotal	0.00
		<b>Treasurer</b>	
		Accounting Tech: Treasure	2.00
		Data Tech II: Treasurer	1.00
		Applications Technician	1.00
		Deputy Treasurer	1.00
		Treasurer	1.00
		Senior Accountant	1.00
		Subtotal	7.00
		Subtotal Program	74.00
		<b>PUBLIC SAFETY</b>	
		<b>Animal Services</b>	
		A/S Auxillary Technician	1.00
		A/S Dispatcher	1.00
		A/S Lead Officer	0.70
		A/S Office Manager	1.00
		A/S Officer	4.00
		A/S Technician	2.50
		Animal Services Director	1.00
		Subtotal	11.20
		<b>Building Inspection</b>	
		Admin Spec I	2.00
		Building Insp. Supervisor	1.00
		Building Inspector I	2.00
		Building Inspector II	6.00
		Chief Building Official	1.00
		Office Admin.: Building	1.00
		Plans Examiner	3.00
		Subtotal	16.00
		<b>Coroner</b>	
		Coroner	1.00
		Medical/Legal Investigato	2.00
		Subtotal	3.00

Prog.	Dept.	Job Title	Authorized FTE
<b>Criminal Justice</b>			
		Accounting Tech	1.00
		Admin Spec III	1.00
		CJ Admin Officer	1.00
		CJ Program Coordinator	1.00
		CJS Director	1.00
		Crim Justice: Job Coach	1.00
		Criminal Justice Case Mgr	14.00
		Criminal Justice Div Dir	2.00
		Criminal Justice Manager	5.00
		Criminal Justice Officer	27.00
		Data Tech II: CJS	1.00
		Lab Technician	1.00
		Public Health Nurse III	0.50
		Subtotal	56.50
<b>District Attorney</b>			
		Admin Spec I	5.00
		Admin Spec II	1.00
		Admin Spec III	6.00
		Assistant DA	1.00
		Chief Deputy DA	2.00
		Chief Investigator: DA	1.00
		Deputy DA I	4.00
		Deputy DA II	6.00
		Deputy DA III	3.00
		District Attorney	1.00
		Investigator: DA	2.00
		Juvenile Justice Coord.	2.00
		Office Administrator:DA	2.00
		Paralegal: DA	1.00
		Victim Witness Advocate	1.00
		Victim Witness Coordinato	1.00
		Subtotal	39.00
<b>Emergency Management</b>			
		Emg Mgmt/Med Serv Coord	1.00
		Subtotal	1.00
<b>Sheriff-Detention</b>			
		Admin Spec II	1.00
		Booking Technician	6.00
		Commissary Tech.	1.00
		Corporal	3.00
		Court Security Officer	3.00
		Deputy Sheriff - Jail Ops	49.00
		Division Commander	1.00
		Lieutenant	3.00
		Section Supervisor: SO	1.00
		Sergeant	9.00
		Site Supervisor I	2.00
		Subtotal	79.00

Prog.	Dept.	Job Title	Authorized FTE
		<b>Sheriff-Law Enforcement</b>	
		Admin Spec II	16.00
		Chief Deputy Undersheriff	1.00
		Corporal	2.00
		Deputy Sheriff	56.00
		Division Commander	1.00
		Evidence Technician	2.00
		Fiscal Manager	1.00
		Fraud Investigator	1.00
		Information & Comm Mgr	1.00
		Investigator: Sheriff	7.00
		Lieutenant	6.00
		Office Administrator: Sher	1.00
		Pilot	1.00
		Quartermaster	1.00
		Sergeant	13.00
		Service Technician	1.00
		Sheriff	1.00
		Volunteer Services Coord	1.00
		Subtotal	113.00
		<b>Traffic</b>	
		Traffic Technician	4.00
		Traffic Section Supervisor	1.00
		Subtotal	5.00
		Subtotal Program	323.70
		<b>PUBLIC WORKS</b>	
		<b>Engineering</b>	
		Professional Staff	4.00
		Engineering Div. Director	1.00
		Staff Engineer	4.00
		Engineering Coord. I	2.00
		Project Manager: PW	1.00
		Subtotal	12.00
		<b>Landfill</b>	
		Hazardous Materials Mgr.	1.00
		Hazardous Materials Tech	1.00
		Regulatory Comp. Mgr/Educ	1.00
		Waste Mgt. Div. Director	1.00
		Subtotal	4.00
		<b>Public Works Admin</b>	
		Public Works Director	1.00
		Office Administrator: Road	1.00
		Property Agent	1.00
		Admin Spec III	2.00
		Subtotal	5.00

Prog.	Dept.	Job Title	Authorized FTE
		<b>Road and Bridge</b>	
		Construction Manager	1.00
		Crew Manager	1.00
		Crew Supervisor: Road	3.00
		Engineering Coord. I	1.00
		Equipment Operator II	24.00
		Equipment Operator III	14.00
		Inmate Crew Supervisor	1.00
		Maintenance Dist Manager	3.00
		Project Manager: Road	1.00
		Road Supervisor	1.00
		Subtotal	50.00
		Subtotal Program	71.00
		<b>INTERNAL SERVICES</b>	
		<b>Fleet</b>	
		Asst Fleet Supervisor	1.00
		Equip Mechanic/Technician	7.00
		Fleet Supervisor	1.00
		Parts Manager	1.00
		Parts Manager Assistant	1.00
		Admin Specialist III	1.00
		Subtotal	12.00
		<b>Insurance</b>	
		Admin Spec II	1.00
		Risk Specialist	1.00
		Subtotal	2.00
		Subtotal Program	14.00
		Total Authorized Positions	871.99