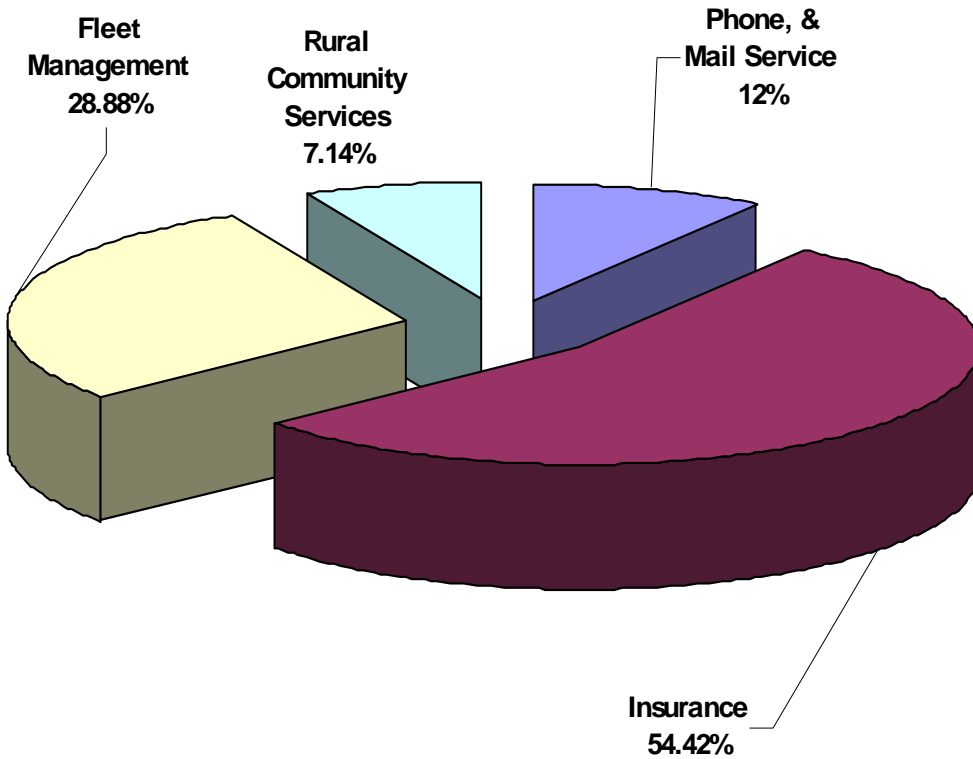


INTERNAL SERVICES & TRANSFERS

2005 Expenditures

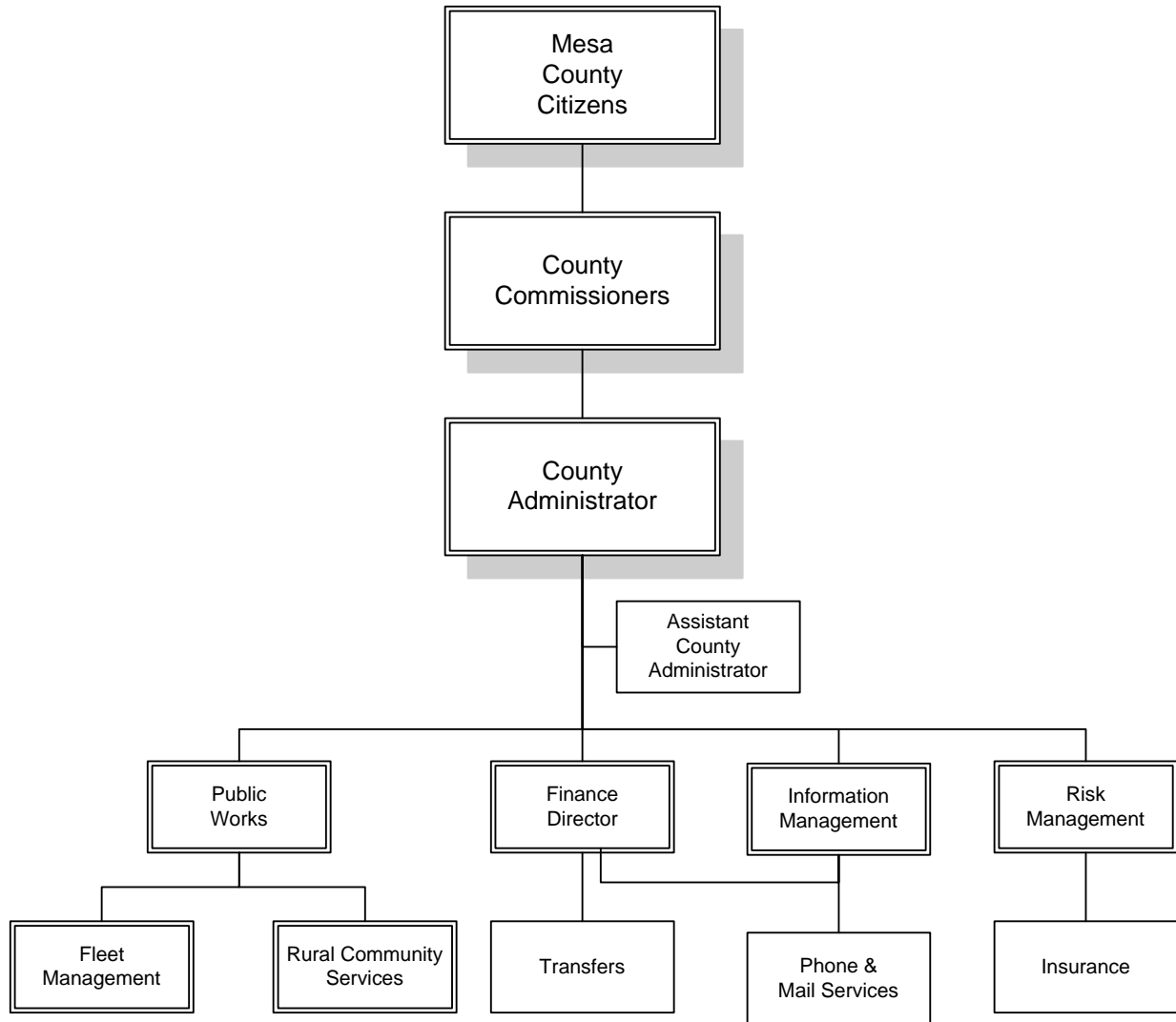


Functions

- Phone & Mail Service
- Insurance
- Fleet Management
- Rural Community Fund
- Transfers

INTERNAL COSTS ONLY 19CENTS PER DAY

INTERNAL SERVICES & TRANSFERS



PHONE & MAIL SERVICE

Organizational Functions

Internal Service funds are used to account for department or agency generated activities that produce goods and services to be provided to other departments or agencies of the County. This area is collectively managed by Finance and Information Management. Specific activities include telephone, supplies and mail. For purposes of budgetary comparisons, the 2000, 2001 and 2002 Actual expenditures do not include non cash adjustments of \$16,573, (\$67,935) and \$3,134 respectively. Please see Fund Summary section for additional details concerning ending retained earnings.

2004 Accomplishments

Phone

- ◆ Provided telephone, pager, cell, phone, voice mail, local and long distance service to County departments with minimal down time.

Mail

- ◆ Provided mailing services to County departments, quasi-government entities and entities indirectly a part of Mesa County (IE: credit union) through a third party provider.
- ◆ Provided bulk mailing and special mailing services as required by departments

2005 Goals & Projects

Phone

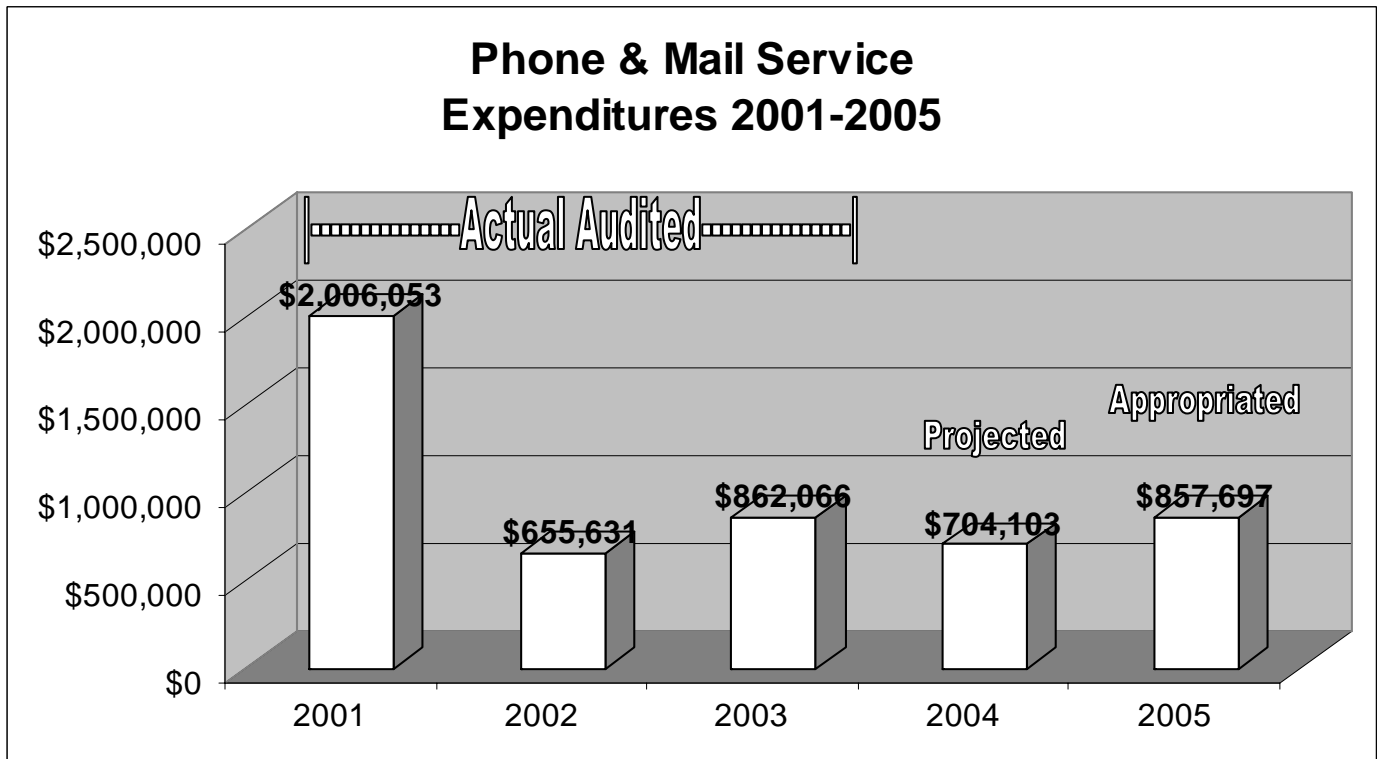
- ◆ Provide telephone, pager, cell phone, voice, mail, local and long distance service to County departments with minimal down time.
- ◆ Coordinate the payment of all telecommunications-related invoices and subsequent charge-backs to appropriate County departments/divisions. Monthly costs for "shared resources (Qwest lines, Tadiran System Maintenance, etc.) all allocated to individual departments/divisions based on the number and types of phones installed in their offices.
- ◆ Support the County's departments/division in their use of telecommunication equipment and services (i.e., coordinate moves, adds and changes.)
- ◆ Research and investigate emerging communications technologies and new communications products and services to determine the feasibility of implementing them at Mesa County.

Mail

- ◆ Achieve pure break-even status with billings and charges.
- ◆ Maintain service provider contract with 90% satisfaction rate by customers.

PHONE & MAIL SERVICE MANAGING DEPARTMENT: FINANCIAL SERVICES

<u>Revenues</u>	← Actual Audited →	← Actual Audited →	← Actual Audited →	← Actual Audited →	← Actual Audited →
	2001	2002	2003	2004	2005
Department Generated	\$2,026,415	\$770,324	\$944,028	\$852,132	\$891,869
General Support Required *	(\$20,362)	(\$114,693)	(\$81,962)	(\$148,029)	(\$34,172)
Total Revenues	\$2,006,053	\$655,631	\$862,066	\$704,103	\$857,697
* Taxes, Transfers or Fund Balance					
<u>Expenditures</u>					
Personnel	\$731,031	\$0			
Operating	\$1,252,418	\$611,056	\$851,971	\$704,103	\$857,697
Capital Outlay	\$22,604	\$44,575	\$10,095		
Total Expenditures	\$2,006,053	\$655,631	\$862,066	\$704,103	\$857,697
Authorized Personnel (FTE's)	0.00	0.00	0.00	0.00	0.00



INSURANCE

~Our Mission~

To protect Mesa County resources and assets on behalf of citizens, taxpayers and employees by preventing or minimizing the adverse effects of a possible loss or exposure to loss.

Provide safety information and training, and administer claims for people involved in accidents on County property or involving County employees.

Organizational Function

This activity is responsible for all insurance premiums and related management and operating costs related to providing insurance. This activity manages insurance contracts, claim administration and third party administration.

In 2003 the County changed from fully-insured for general liability, error and omission, auto and law enforcement to partially insured with a \$250,000 self-insured retention. In 2004 the County changed from fully-insured for worker's compensation to self-insured with excess insurance at \$400,000 per occurrence. Both insurance programs continue in 2005.

2004 Accomplishments

- ◆ The County continues an Insurance Fund to provide for reserves since the County was responsible for the first \$250,000 of a property/Error and Omission losses and the first \$400,000 of individual workers compensation claims. Actuarial Study completed to establish adequate reserves for general liability, property and errors and omission claims.

2005 Goals

- ◆ Revisit allocations of dedicated and undedicated reserves within the Insurance Fund and fine tune methods of allocations of cost to departments.

INSURANCE

Performance Measures

Objective One: Provide a cost effective worker's compensation program.

Performance Measurement: Annually compare the cost of a first dollar worker's compensation policy with the actual cash flow of the county's self-insured program.

Goal: The cost of first dollar coverage exceeds the cost of the county's self-insured program.

Objective Two: Reduce claims filed for worker's compensation.

Performance Measurement: On an annual basis track the number of worker compensation claims filed, the types of claims filed and the costs associated with those claims.

Goal: Use data collected in FY05 to establish a benchmark for evaluating the success of efforts to reduce claims in future years.

Objective Three: Provide the county with effective general liability insurance.

Performance Measurement: On an annual basis compare the cost of the county's self-insured program with a variety of liability plans that offer varying deductibles.

Goal: The cost of the county's self-insurance program is less than other traditional liability insurance policies.

Objective Four: Reduce the claims filed against the county's general liability program.

Performance Measurement: On an annual basis track the number of general liability claims filed against the county, the type of claims filed and the cost of settling each claim.

Goal: Use data collected in FY05 to establish a benchmark for evaluating the success of efforts to reduce claims in future years.

FLEET MANAGEMENT

~Our Mission~

To provide and maintain vehicles and equipment in support of Mesa County's varied departments and divisions. Our goals and commitment is to do this in a proficient, professional and courteous manner.

Organizational Function

Fleet Management tracks costs of operation and bills users for service charges, monitors vehicle usage for establishing replacement schedules, provides oversight on the fuel contract and manages and operates the internal parts and supply purchasing. For the purposes of budgetary comparisons, the 2000, 2001 and 2002 Actual expenditures do not include non cash adjustments of \$141,223, (87,733) and (119,579) respectively. Please see the Fund Summary Section for additional details concerning ending retained earnings.

2004 Accomplishments

- ◆ Fully implemented a new Fleet Management software system November 1, 2005.
- ◆ Continued to support the Multi-Agency Law Enforcement Drug Task Team assisting with vehicle searches for illegal drugs. Last year Fleet provided assistance which resulting in the seizure of the following items:
 - ◇ 943 lbs of Marijuana
 - ◇ 66 lbs of Cocaine
 - ◇ 16 lbs of Methamphetamine
 - ◇ 7 lbs of Heroin
 - ◇ \$138,000 in cash
 - ◇ Four (4) vehicles (vehicles will to State Forfeiture Fund)
- ◆ Assisted in the investigation of a vehicle fire which resulted in the arrest of an individual on arson and insurance fraud charges.
- ◆ Recertified six (6) Technicians and Fleet Manager as A.S.E. Automotive and Medium/Heavy Truck Master Technicians. Two (2) Technicians recertified in specific A.S.E certifications but are not Master Certified.
- ◆ Fleet Manager maintained certification as a Certified Fleet Administrator through the National Association of Fleet Administrators (N.A.F.A.) organization.
- ◆ Fleet Manager and one (1) Technician attended a National Law enforcement Group conference specific to equipping and up-fitting police vehicles.
- ◆ Fleet Technicians participated in local training sponsored by the National Institute of Automotive Technology. Training events were scheduled bi-monthly and held locally at the U-Tech Center.
- ◆ Two (2) Technicians attended training sponsored by Rocky Mountain Cummins Power Inc. Training was specific programmable engine perimeters and system diagnostics with lab top and software technology.
- ◆ Became authorized by Dailmer Chrysler (Thomas Coach) and Thermo-King to perform warranty repairs on Grand Valley Transit Coach's.

FLEET MANAGEMENT

Objective One: Provide efficient maintenance and repair activities for all county vehicles.

Performance Measurement: Compare the in house labor rate per hour with the labor rate per hour of local private repair shops by the following categories:

- Automotive and truck labor rates
- Heavy equipment shop labor rates
- Radio communication repair labor rates

Goal: Labor rates should remain competitive with local private sector rates.

Objective Two: Provide service that ensures customer satisfaction.

Performance Measurement: Provide customer satisfaction surveys to those we support to be filled out upon completion of maintenance and repair activities.

Goal: Maintain a 95% positive response rate.

Objective Three: Provide an efficient Pool Vehicle Rental program.

Performance Measurement: Compare rental rates for in-house pool vehicle rental with private sector rent-a-car companies. Identify and communicate to County officials when it is most efficient to rent a vehicle in-house or from the private sector. Track by county department the money lost by personnel selecting to rent a vehicle in a manner that is not the most cost effective.

Goal: Data collected in FY05 will be used as a benchmark for establishing future goals. Ultimately the hope is to reduce the cost of car rentals by utilizing the most cost effective means possible.

Objective Four: Return vehicles that need maintenance to operation as quickly as possible.

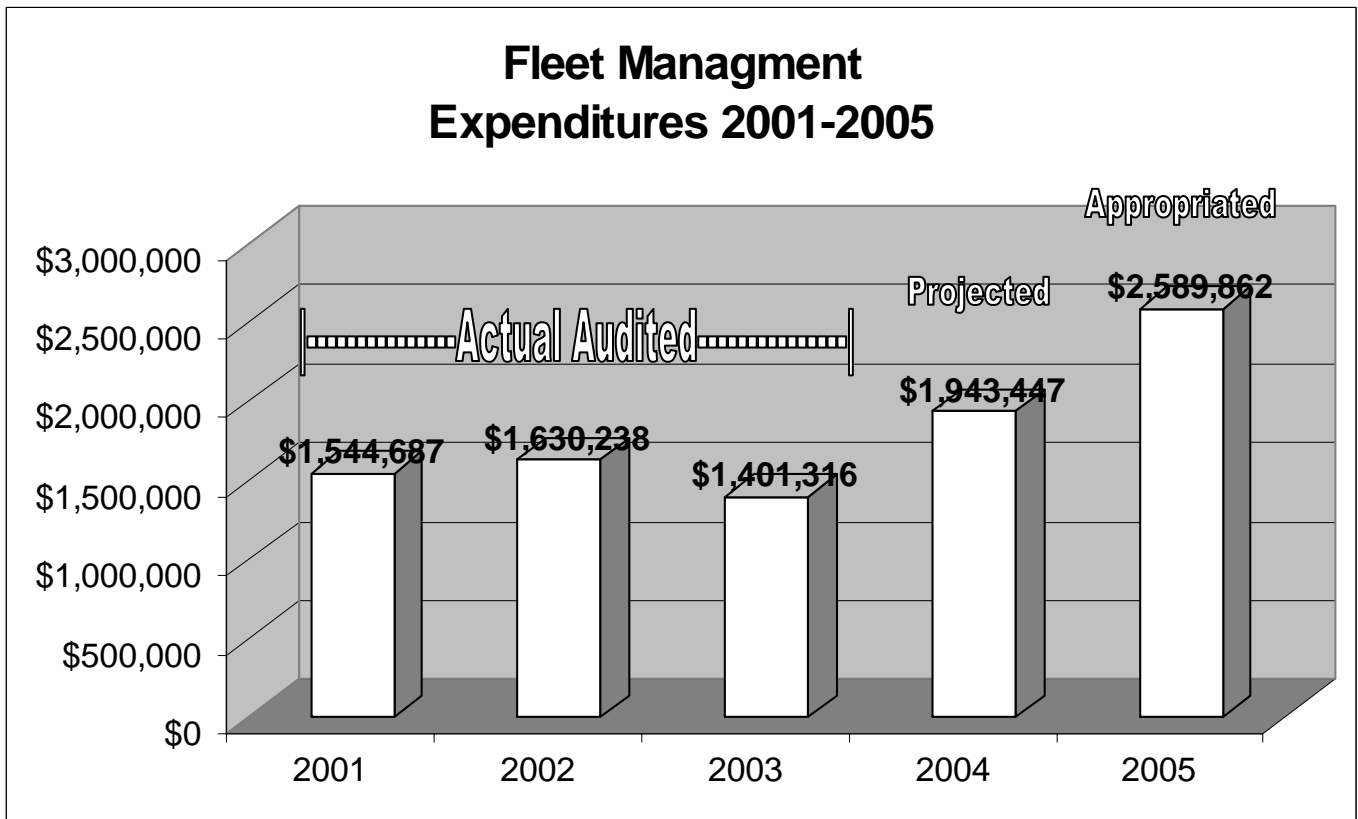
Performance Measurement: Track the number of days each vehicle is not ready for operation due to supply (parts are not on hand), shop space (facilities are not available to make required repairs) or maintenance (parts and facilities are available but work has not been completed). Provide an annual report of the total number of days vehicles are not ready for operation for each category.

Goal: Use data collected in FY05 to establish a benchmark for future goals. Expectation is that vehicles not ready due to maintenance will be minimal.

FLEET MANAGEMENT MANAGING DEPARTMENT: PUBLIC WORKS

	Actual Audited			Projected 2004	Budget 2005
	2001	2002	2003		
Revenues					
Department Generated	\$1,687,797	\$1,614,255	\$1,809,576	\$1,873,936	\$2,100,819
General Support Required *	(\$143,110)	\$15,983	(\$408,260)	\$69,511	\$489,043
Total Revenues	\$1,544,687	\$1,630,238	\$1,401,316	\$1,943,447	\$2,589,862
* Taxes, Transfers or Fund Balance					
Expenditures					
Personnel	\$553,054	\$589,253	\$627,041	\$658,393	\$655,619
Operating	\$782,858	\$702,733	\$768,134	\$879,703	\$938,047
Capital Outlay	\$208,775	\$338,252	\$6,141	\$405,351	\$996,196
Total Expenditures	\$1,544,687	\$1,630,238	\$1,401,316	\$1,943,447	\$2,589,862

Authorized Personnel (FTE's)	12.00	12.00	12.00	12.00	12.00
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RURAL COMMUNITY SERVICES

Organizational Function

The Mesa County Master Plan designated six rural growth centers or communities. The Master Plan described as a preferred land use scenario, the concept of concentrated rural growth. The plan also relies heavily on the use of incentives to encourage positive managed growth patterns. The provision and placement of various types of infrastructure, roads, sewer, etc are powerful tools for shaping development. If Mesa County is to implement the goals and policies of the master Plan in regard to its rural communities-to move from issues to action-adequate infrastructure must be made available.

Some challenges in establishing infrastructure include community acceptance, cost and system design.

Mesa County established the Rural Community Services Fund in 2004 to assist these smaller communities with establishing infrastructure and will allow Mesa County to provide financial assistance, professional management and grant procurement assistance.

RURAL COMMUNITY SERVICES

Revenues

Department Generated
General Support Required *

Total Revenues

* Taxes, Transfers or Fund Balance

Expenditures

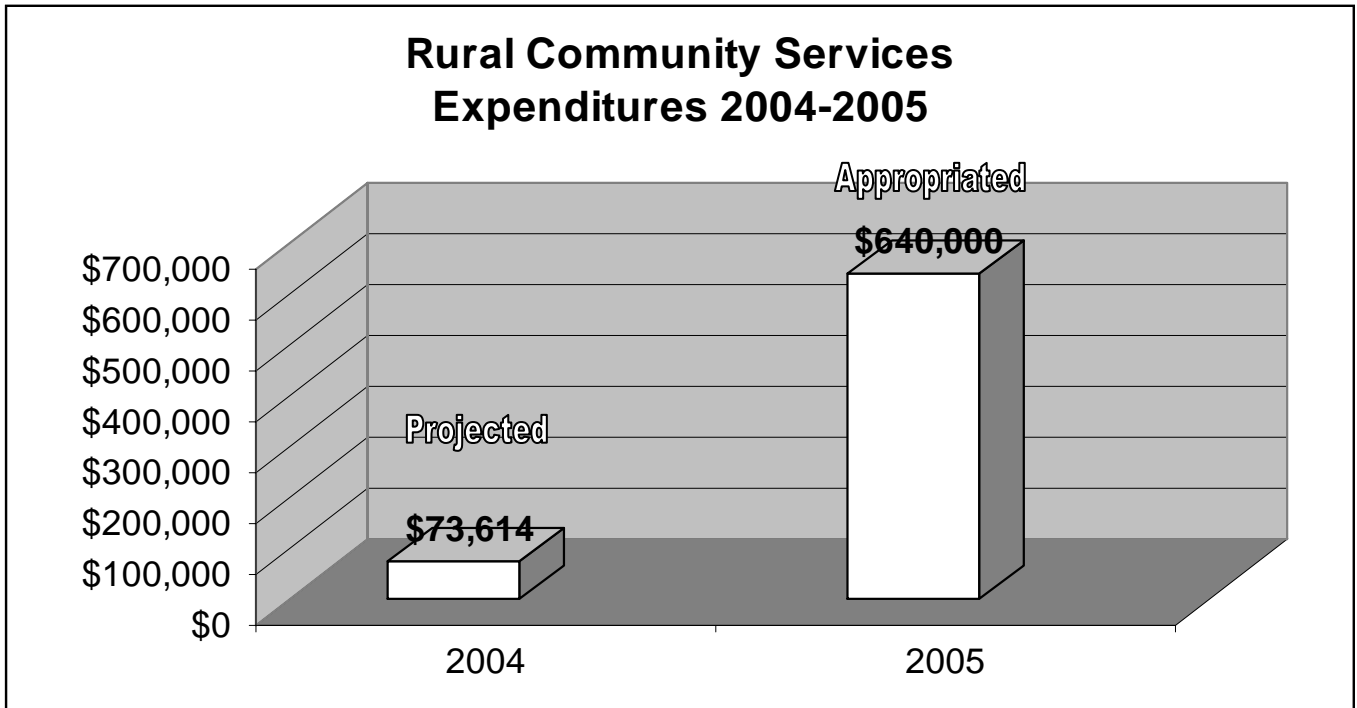
Personnel
Operating
Capital Outlay

Total Expenditures

	←	Actual Audited	→	Projected	Budget
	2001	2002	2003	2004	2005
Department Generated					
General Support Required *	\$0	\$0	\$0	\$73,614	\$640,000
Total Revenues	\$0	\$0	\$0	\$73,614	\$640,000
Total Expenditures	\$0	\$0	\$0	\$73,614	\$640,000

Authorized Personnel (FTE's)

12.00 12.00 12.00 12.00 12.00



FUND TRANSFERS

Transfers In:

General Fund
 Human Services Fund
 Health Board Fund
 Road & Bridge Fund
 Capital Expenditure Fund
 Fair Board
 Sales Tax Bond Fund
 Insurance Fund
 Fleet Management Fund
 Rural Community Service

Total Transfers In:

Transfers Out:

General Fund
 Human Services Fund
 Health Board Fund
 Upper Grand Valley Pest Fund
 Road & Bridge Fund
 Capital Expenditure Fund
 TV Translator Fund
 Conservation Trust Fund
 Transportation Impact Fund
 Development Impact Fund
 Sales Tax Bond Fund
 Insurance Fund
 Internal Services Fund
 Fleet Management Fund
 Mesa County Landfill Fund

Total Transfers Out:

	Actual Audited			Projected	Budget
	2001	2002	2003	2004	2005
General Fund	15,000	11,700	182,350	1,236,429	200,000
Human Services Fund	0	0	547,626	602,712	
Health Board Fund	1,128,065	1,303,462	1,406,885	1,967,824	1,860,098
Road & Bridge Fund	4,005,583	10,361,521	8,128,385	8,974,122	10,915,000
Capital Expenditure Fund	5,172,500	6,480,192	1,983,483	2,048,347	345,000
Fair Board	60,420	64,000	93,335	93,335	70,000
Sales Tax Bond Fund	0	0	3,478,000	3,537,000	3,170,000
Insurance Fund	0	210,000			
Fleet Management Fund	73,000	36,312			
Rural Community Service				720,002	
Total Transfers In:	\$10,454,568	\$18,467,187	\$15,820,064	\$19,179,771	\$16,560,098
General Fund	1,271,985	1,612,362	6,486,977	3,546,160	1,930,098
Human Services Fund	0	0	266,000		8,000
Health Board Fund	12,000	30,397	14,837	92,284	
Upper Grand Valley Pest Fund	15,000	0			
Road & Bridge Fund	0	10,707		23,000	
Capital Expenditure Fund	0	10,361,621	11,606,385	12,511,122	13,385,000
TV Translator Fund	0	100			
Conservation Trust Fund	0	0		1,474,756	
Transportation Impact Fund	0	0	0	0	700,000
Development Impact Fund	0	0	0	234,520	45,000
Sales Tax Bond Fund	9,155,583	6,450,000			
Insurance Fund	0	1,000		1,000,000	200,000
Internal Services Fund	0	0	174,865		300,000
Fleet Management Fund	0	1,000		38,000	
Mesa County Landfill Fund	0	0	212,398	318,929	
Total Transfers Out:	\$10,454,568	\$18,467,187	\$18,761,462	\$19,238,771	\$16,568,098