



**MESA  
COUNTY**

**COMMUNITY DEVELOPMENT DEPARTMENT**

**PLANNING DIVISION**

200 S. Spruce Street • PO Box 20,000-5022 • Grand Junction, Colorado • 81502  
Telephone: 970.244.1636 • Fax: 970.244.1769 • www.mesacounty.us/planning

**Request for Address Assignment or Change**

<b>Owner:</b>		<b>Date:</b>	
<b>Telephone Number:</b>		<b>Email:</b>	
<b>Address:</b>		<b>City/State:</b>	<b>Zip</b>
<b>Requested by:</b> <input type="checkbox"/> Owner <input type="checkbox"/> Builder <input type="checkbox"/> Realtor <input type="checkbox"/> Utilities <input type="checkbox"/> Other, specify:			
<ul style="list-style-type: none"> <li>• Verify owner information using ArcGIS or Trak-It</li> <li>• Inform applicant that it will take 10 to 14 business days to process request</li> <li>• If Private Drive please show access from County road</li> <li>• Attach map showing parcel and driveway access <ul style="list-style-type: none"> <li>○ If property has been recently sold the following information is needed: copy of Warranty Deed, reception number for the recorded site plan</li> </ul> </li> </ul>			
<b>Tax Parcel Number:</b>		<b>Subdivision:</b>	
<b>If an existing address is in use, what is it?</b>			
<b>Is the address in use different from the listed address?</b>			
<b>Please give a brief description of property and need for address (vacant land, new construction, accessory dwelling unit, electric meter, etc.)</b>			
<b>Received By:</b>		<b>Date:</b>	