



## **Transportation Improvement Program (TIP) Amendment Process**

### **Adopted April 25, 2022**

Amendments to the Transportation Improvement Program (TIP) are necessary in order to facilitate project implementation, identify changes in funding and scheduling, and add or delete projects. TIP amendments will be forwarded to CDOT upon approval at the appropriate organizational level, as described below. Amendments approved by the Grand Valley Regional Transportation Committee (GVRTC) will be accompanied by a Resolution of Adoption. Any member may request GVRTC review of action(s) taken by the Grand Valley MPO staff or the Technical Advisory Committee (TAC).

The two types of amendments are described below:

#### **Administrative (Grand Valley MPO Staff) Amendments**

Administrative Amendments are intended for minor changes to the TIP. They are processed by RTPo staff and forwarded to CDOT for inclusion in the STIP. They do not go before the GVRTC for approval. An amendment is administrative if the following holds true for roadway and transit projects:

1. Changes to CDOT asset management program funds
2. Changes to other non-asset management projects i.e. capacity, safety, etc:
  - a. Total project costs increase/decrease by 15% or less
3. Change in funding program
4. Addition of grant-funded local partner projects
5. Project roll forwards (moving a project within the programmed four years of the TIP) as an administrative amendments if:
  - a. Unable to obligate in current year of TIP
  - b. The obligation authority or apportionment has not lapsed, and funding is still available

### **GVRTC (Policy) Amendments (initial TAC processing required)**

Policy Amendments are intended for major changes to the TIP. They are publicly noticed, approved by the GVRTC by resolution and then forwarded to CDOT for inclusion in the STIP. Policy Amendments are defined as any amendments that do not meet the criteria for an administrative amendment and including, but not limited to:

1. Any new project with state or federal funding type
2. Addition of new state or federal funding type
3. Increase/decrease greater than that allowed in administrative amendment
4. A modification in a project's activity, location or schedule that results in a formal re-evaluation of the National Environmental Policy Act (NEPA) document.
5. Deleting projects from the TIP

### **Public Participation for TIP Amendments**

Public participation for the TIP and TIP Amendments must meet or exceed the requirements outlined in the Grand Valley MPO Public Participation Plan adopted by the GVRTC August 23, 2021, as amended.