

NOTE: This form should be used ONLY by a person named on the Colorado Vital Records certificate or those with a proven relationship as stated in the "Proof of Relationship" list below.

Colorado has birth records for the entire state since 1910.

Please follow the instructions below when submitting your application.



- ✓ This request must be completed in full. Please type or print clearly.
- ✓ Enclose a copy of a current driver's license, passport or State identification (see below).
- ✓ Enclose appropriate fees.
- ✓ Person requesting to receive a birth certificate must sign below.
- ✓ Proof of Relationship is required (Parents and Registrant excluded).
- ✓ Enclose a copy of the death certificate if the person is deceased.

Proof of Relationship

If your name is not listed on the birth certificate, **proof of relationship is required** before the birth certificate will be issued (e.g. marriage certificate, birth certificate, court orders). Certified Birth certificates may be issued to:

- The registrant (person named on the certificate)
- Spouse
- Parents
- Siblings
- Adult Children
- Grandparents
- Grandchild
- Stepparents
- Legal Guardian

Legal representatives of any of the above must present proof of client relationship.

For a complete list visit: <https://cdphe.colorado.gov/vital-records-identification-and-eligibility-documentation-and-requirement>

Proof of Identity

PRIMARY LIST	SECONDARY LIST	WE CANNOT ACCEPT THE FOLLOWING:
Submit one of the following. No expired documents accepted.	Submit two of the following ONLY if you don't have a document listed under the Primary List. We will not accept any documents expired more than six months.	
<div style="display: flex;"> <div style="writing-mode: vertical-rl; transform: rotate(180deg); font-weight: bold; margin-right: 5px;">ACCEPTED ID DOCUMENTS</div> <ul style="list-style-type: none"> • Alien Registration Receipt/Permanent Resident Card • Certificate of U.S. Citizenship • Jail Temporary Inmate ID: Denver or Pueblo county • Colorado Department of Corrections ID card • Colorado Department of Human Services Youth Corrections ID • CO Temporary Driver's license / State ID (must be current) • Employment Authorization Card (I-766) • Foreign Passport • Government Work ID • Job Corps ID • Driver's license/ID Card (DMV - U.S. only) • Foreign Driver's License/ID Card (issued directly from the foreign country's government-not state or province) • School, University or College ID Card (must be current) • Temporary Resident Card • U.S. B1/B2 Visa card with I-94 • U.S. Certificate of Naturalization • U.S. Citizenship ID Card (I-197) • U.S. Military ID card (front and back) • U.S. Passport or Card • U.S. Merchant Mariner ID / Book </div>	<ul style="list-style-type: none"> • Acknowledgment of Paternity document (Colorado only) • Birth Certificate of Applicant (U.S. only) • Court order of adoption or name change • Craft or Trade License (Colorado Only) • DD-214 • Divorce Decree (U.S. only) • Colorado Gaming License • Hospital birth worksheet (within 6 months of birth) • Colorado Hunting or Fishing License (must be current) • Foreign or International Driving License/ID Card (issued by foreign country's state or province) • Marriage license/Certificate (U.S. only) • Medicaid Card (Colorado Only) • Medicare Card • Mexican voter registration card • Motor vehicle registration or title (must be current - U.S. only) • Pilot license • State, Territorial or Federal Prison or Corrections ID Card • Selective Service Card/Letter (U.S. only) • Social Security Card • Weapon or Gun Permit (U.S. only) • Work ID, Paycheck Stub (within 3 months) or W-2 (Last tax year) • Any expired document from the Primary List (cannot be expired more than 6 months) 	<ul style="list-style-type: none"> ▪ Matricula Consular Card ▪ Novelty ID Card ▪ IRS-ITIN Card or Letter ▪ Non-expiring Identification Cards(unless issued in last 5 years) ▪ Souvenir/Hospital birth certificates ▪ Out-of-State Temporary Driver's license or Temporary State ID card

If you cannot provide acceptable identification, it is suggested that you ask a spouse, parent, grandparent, sibling, or adult child, who can provide appropriate identification, to request the certificate. Another option is to request your birth certificate through VitalChek at www.vitalchek.com. VitalChek has a \$10 fee but is ideal if you prefer online ID verification over sending in a copy of your ID. Overnight delivery is an option through VitalChek for an additional fee. Colorado has birth records for the entire state since 1910. Birth certificates are also available from the state office: www.colorado.gov/cdphe.

PAYMENT INFORMATION (only complete for mail/email orders)

Select Payment Method: **DO NOT SEND CASH**

Credit Card Credit Card # _____ Exp. Date _____ Security Code _____



Cardholder Signature _____

Personal or Business Check

Colorado Birth Certificate Request



Apply in person for same-day services
 Walk-in Hours:
 Monday-Thursday 7:30 am – 5:00 pm
 Friday 7:30 am – 12:00 pm

**Mesa County Public Health
 Vital Records**
 510 29 ½ Rd, Grand Junction, CO 81504
<http://health.mesacounty.us>

Phone: 970-248-6900
 Online Orders: www.vitalchek.com
 Email Orders: vital.records@mesacounty.us
 Fax Orders: 970-683-6635

Step 1: APPLICANT INFORMATION

Your Name			
first name	last name		
Your Street Address		City	State Zip Code
Daytime Phone Number	E-mail Address <i>(for communication & status updates)</i>		

Step 2: REGISTRANT INFORMATION

Registrant Name:			
first name	middle name	last name	suffix
Your Relationship to Person Named on Certificate		Reason for Request:	
		<input type="checkbox"/> Newborn <input type="checkbox"/> Travel/Passport <input type="checkbox"/> Records <input type="checkbox"/> School <input type="checkbox"/> Insurance <input type="checkbox"/> Other _____	
Date of Birth <i>(MM/DD/YYYY)</i>	County of Birth	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	Is this person deceased? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If deceased, you must provide a copy of the death certificate.</i>
Mother/Parent A			
first name	middle name	last name prior to first marriage	
Father/Parent B			
first name	middle name	last name prior to first marriage	

Pursuant to Colorado Revised Statutes, 1982, 25-2-118 and as defined by Colorado Board of Health Rules and Regulations, applicant must have a direct and tangible interest in the record requested. The penalties for obtaining a record under false pretenses include a fine of not more than \$1,000.00, or imprisonment in the county jail for not more than one year or both such fine and imprisonment (CRS 25-2-118).



By signing below, I have read and understand that there are penalties for obtaining a record under false pretenses.
 Signature: _____ Today's Date: _____

STEP 3: COST

<input type="checkbox"/> Certified Copy (first copy) = \$20.00	<input type="checkbox"/> Additional Copies = \$13.00 ea	TOTAL AMOUNT DUE \$ _____
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Step 4: MAIL YOUR SIGNED AND COMPLETED FORM - include check, money order, or complete credit card information on back

Please mail your completed form, along with ID and additional documentation (if required)
to: Mesa County Public Health ATTN: Vital Records, 510 29 1/2 Road, Grand Junction, CO 81504
 Please don't include a pre-paid express mail envelope with your request.

Administrative Use Only				
DCN # _____	Payment Type _____	<input type="checkbox"/> Counter	<input type="checkbox"/> Mail	<input type="checkbox"/> Email