



Date of Request: \_\_\_\_\_

215 Rice Street  
Grand Jct., CO  
81501

(970) 244-3500 Phone  
Sheriff.MesaCounty.us

## CRIMINAL JUSTICE RECORDS REQUEST FORM

### INFORMATION REQUESTED

Please fill in the information requested below as completely as possible.

MCSO Report No./ Incident No. \_\_\_\_\_

Date of incident: \_\_\_\_\_ Nature of incident: \_\_\_\_\_

Location of incident: \_\_\_\_\_

Other information that may help us locate the Incident you are requesting (Ex: Who/What/Where):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### BACKGROUND AND/OR ACTIVE WARRANT CHECK

Please list all names used, legal, married, maiden, alias

Name(s): \_\_\_\_\_ D.O.B. \_\_\_\_\_

\_\_\_\_\_

### INFORMATION ABOUT THE REQUESTOR

Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**I have reviewed or will receive and review copies of the record(s) described above. By my signature below, I agree that I shall not use the requested information for direct solicitation of business for pecuniary gain and I acknowledge that such a violation is a crime under Colorado Revised Statute 24-72-305.5.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Please show ID to Staff to confirm identity, it will not be copied.)

### FEE BASED ON NUMBER OF PAGES AND STAFF TIME Per Mesa County Resolution 2002-052

# of pages: \_\_\_\_\_ Time used: \_\_\_\_\_ Total Balance Due: \_\_\_\_\_



## RECORDS REQUEST RESPONSE FORM

Date: \_\_\_\_\_ Request Completed by: \_\_\_\_\_

Request fulfilled:      Yes      No      Partially \_\_\_\_\_

If Denied in full or part, for following reasons:

Colorado Crime Information Center (CCIC), Colorado Bureau of Investigations (CBI), National Crime Information Computer (NCIC), and Federal Bureau of Investigation records are for law enforcement purposes only, and are not allowed by MCSO for inspection.

Medical records contained are not open to public inspection as deemed by the Health Insurance Portability Act (HIPPA).

Names and identifying information may be privileged and not open to public inspection due to the persons relationship to the case (victim or suspect), or age (minor under 18 years of age). Names and identifying information have been removed from the records provided for inspection.

This case is an open criminal case and will not be released for inspection to protect the integrity of the open nature of the case and/or subsequent prosecution. Summary (offense report) and/or Arrest Affidavit information are responsive to the request, but nothing more unless contrary to state statute. If case is pending prosecution, please contact the 21<sup>st</sup> Judicial District Attorney's Office at (970) 244-1730 for release details during prosecution.

The requested record(s) are open for inspection, but not readily available, or contain large quantities of records/documents that require additional time to retrieve and review for inspection. Anticipated date of response: \_\_\_\_\_.

The inspection of records is contrary to public interest CRS 24-72-305 (5).

The inspection is contrary to state statute \_\_\_\_\_.

The inspection is prohibited by an order from the court.

### FOR BACKGROUND AND/OR WARRANT CHECKS:

The Mesa County Sheriff's Office has checked its records for arrest and/or active warrant information for:

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

With the following results:

No record of arrest or active warrant with this agency

Record of arrest and/or active warrant with this agency (see attached)