

Mesa County Workforce Center
Exhibit A – One-Stop Partner Services (DVR)

Name of One-Stop Partner: Division of Vocational Rehabilitation
 Type of Program: Program authorized under title I of the Rehabilitation Act of 1973
 Address, City, State, Zip Code: 633 17th Street, 15th Floor, Denver, CO 80202
 Telephone Number: 303-866-4150 Fax Number: N/A
 Web Site: dvrcolorado.com E-Mail Address: N/A

Workforce Development System Services

Identify the services your agency provides, either directly or by referral to another One-Stop Partner. Enter an “X” if you provide the services directly and enter an “R” for the services you access for your clients by referral. Some boxes may have both an “X” and an “R.” Enter Workforce services that your program provides that are not listed here in the blanks at the bottom of the chart.

<i>Preliminary Services</i>		<i>Services Requiring Eligibility</i>		<i>Training Services</i>		<i>Employer Services</i>	
Public Information	X	Enrollment or Registration		Financial Assistance for Training	X	Job Listing	
Outreach, Recruitment	X	Diagnostic Assessment	X	Occupational Skills Training	X	Candidate Screening	
Determination of Program Appropriateness for Customer	X	Individual Self-Sufficiency or Employment Plans	X	On-the-Job Training	X	Candidate Testing	
Orientation	X	Counseling: Group or Individual	X	Skills Upgrading	X	Job Referrals	X
Resource Center	R	Case Management	X	Re-Training	X	Space for Job Interviews	
Initial Assessment	X	Basic Education, Literacy Training, GED Training	R X	Entrepreneurial Training	X	Labor Market Information	
Workshops	R	English as a Second Language Training	R X	Apprenticeship Training	X	Local Economic Development Information	
Career Information	X	Computer Literacy Training	X	Customized or Workplace Training	X	Employer Incentives	X
Labor Market Information	X	Job Readiness Training	X	Work Experience, Internship (including Summer Jobs)	X	Employer Seminars	X
Job Search Skills & Information	X	Life Skills Training	R			Job Fairs	
Job Referrals	X	Supportive Services	X			Services to Laid Off Workers	X
Labor Market Information		Post Employment or Job Retention Services	X			Outplacement Services	
Follow-Up	X	Tutoring, Study Skills Training	R X			Job Analysis	X
Eligibility Determination	X	Leadership Development Activities				Focus Groups	
		Mentoring					
		Alternative Secondary School					

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Please provide detailed descriptions of each of the following:

I. Access to Services

The Mesa County Workforce Development Board (through the Mesa County Workforce Center) and Division of Vocational Rehabilitation will make their services accessible through the one-stop delivery system using the following. All appropriate methods are indicated by (X):

Method	Mesa County Workforce Center	Division of Vocational Rehabilitation
Co-Location		
Cross-Trained Staff	The majority of WFC and DVR staff have attended local cross-trainings prior to 7/1/16 and will continue to work locally to cultivate and implement additional training opportunities for increasing joint program knowledge and understanding.	
Direct Technological Linkage	Linkages through Connecting Colorado	Linkages through Connecting Colorado
Outreach/Intake Briefings	Mesa County Workforce Center will coordinate and notify of all dually enrolled individual in WFC services with DVR through ROI. W	Division of Vocational Rehabilitation will notify dually enrolled individual in DVR services through ROI.
Other (describe)	Conduct periodic and regular joint staff meetings to discuss enhanced access and employment outcomes for all common customers	

II. Service Delivery

a. Workforce Center: The Mesa County Workforce Center (MCWFC) provides services to both job seekers and employers. The services offered are in an effort to create stability for the job seeker while meeting the employer’s hiring needs. Services provided at the MCWFC are setup to provide a, “One stop shop” experience for all customers. Veterans who utilize the MCWFC will receive priority of service in all eligible programs. The current programs provided at the MCWFC are not limited to the below list:

- | | |
|--|---|
| <ul style="list-style-type: none"> • Employment Services • Veterans Services • Career Development(WIOA) • Low Income Child Care (CCCAP) • TANF Eligibility • CO Works/TANF Case Management | <ul style="list-style-type: none"> • Employment First • Resource Room • GED • Professional Services • Housing assistance • Job Corps • Ability Connections |
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- b. Division of Vocational Rehabilitation: The Colorado Division of Vocational Rehabilitation (DVR) provides services to applicants and eligible individuals with disabilities across the state to support them in preparing for, securing, retaining, or regaining employment. DVR provides clients with one-on-one vocational guidance and counseling to assist each person to develop a specific employment goal and a step-by-step plan for accomplishing it. Each goal and plan is created after assessment of the ways a participant's disabilities affect his or her ability to perform job functions and succeed in a work environment. The plan and goal must also reflect the participant's strengths, resources, priorities, concerns, abilities, capabilities, interests, and informed choice.

DVR directly delivers and procures services for applicants and eligible individuals through a statewide network of approximately 27 field offices across Colorado. Approximately 105 Rehabilitation Counselors are supported by office teams of Business Outreach Specialists, administrative support staff, supervisors, rehabilitation technicians and other staff to deliver these services to approximately 12,000 Coloradans each year.

The types of services delivered are extremely individualized and dependent upon each client's unique disability, talents, circumstances and situation. DVR is able to provide a broad range of services that may bring about successful employment including training and education, physical and mental restoration, assistive technology, job seeking skills training, job placement assistance, required training or vocational supplies and materials, and many others that may be necessary and appropriate to assist an individual to become employed.

DVR collaborates and coordinates with many community vendors and service providers, including the programs located at and provided through the Workforce Center. Through a combination of cross-trainings, regular joint meetings and overall relationship building activities, DVR staff will work closely with Workforce Center staff to ensure that program services and parameters are well known and understood by all and that common clients receive services leading to employment that are well-coordinated.

III. Current Resources

- a. Workforce Center: Services are paid from federal funds including the Wagner-Peyser Act and the Workforce Innovation and Opportunity Act. State Employment Support Funds supplement Wagner-Peyser activities. Grants may also be available from a variety of sources that pay for special programs. The following resources are available under the operating costs of the Workforce Development System:
- Wagner-Peyser: Basic Labor Exchange for employers and job seekers
 - Workforce Innovation and Opportunity Act: Adult, youth, dislocated workers
 - Temporary Assistance for Needy Families: welfare clients
 - Employment First Food Stamp Program: food stamp clients
 - Weld County Youth Conservation Corps' AmeriCorps
 - Other programs and discretionary projects may become available

Mesa County Workforce Center
Exhibit A – One-Stop Partner Services (DVR)

- b. Division of Vocational Rehabilitation: DVR services are funded through federal formula grants under the Rehabilitation Act of 1998 as amended by WIOA with matching state and local funds.
- c. There are no anticipated financial obligations or required payments between parties under this agreement. Accordingly, the parties are not required to enter into a Resource Sharing Agreement or to appropriate funds. Per Colorado Policy Guidance Letter #: WIOA-2016-02, One-Stop Partner contributions to infrastructure costs of the One-Stop System will be added to this MOU by July 1, 2017.

IV. Referrals

- a. The Workforce Center and DVR staff will jointly:
 - Cross train staff to increase joint program understanding and provision of high quality services, referrals and access to programs;
 - Provide informational brochures to customers at each partner's main location;
 - Work together to develop shared informal referral and follow up forms and processes that are client-centered in nature;
 - Review options and look for opportunities to implement coordinated intake forms and data requirements;
 - To the extent practical and permitted, document and track referral information in each partner's electronic data system and implement shared data systems and documentation when available and appropriate.

V. Assurances

- a. The Workforce Center and DVR staff will:
 - Jointly case manage customers enrolled in programs under Workforce Center programs and DVR and confidentially share assessment results as appropriate and allowed;
 - Coordinate job development and employer relations activities;
 - Explore opportunities for coordination and submission of grants or other funding opportunities to enhance or strengthen employment opportunities for individuals with disabilities;
 - Provide information on points of entry into Connecting Colorado;
 - Review job orders and other services and make referrals as appropriate
 - Develop career pathways and sector partnerships for common clients and job seekers
 - Jointly agree to high performance for the workforce development system and individuals with disabilities. It is the intent of each partner to support continuous improvement for program delivery and high quality services through the workforce system wherever customers access services. To be measured by:
 - Sharing results of customer satisfaction surveys;
 - Sharing data about performance expectations by funding source and the performance outcomes as requested.

b. Workforce Center Responsibilities:

- Provide opportunities for cross training of staff, including but not limited to:
 - Use of the One-Stop Resources
 - Utilizing the open job orders list
 - Assisting job seekers with accessing and completing applications in Connecting Colorado
 - For customers co-enrolled in partner programs, provide the following information regarding services available at Employment Services:
 - orientation to the programs;
 - intake and eligibility;
 - basic assessment;
 - career planning;
 - case management;
 - coordinated job search activities;
 - coordinated job development and job placement;
 - hiring and career development events;
 - follow-up as required by funding sources
- Provide opportunities for Division of Vocational Rehabilitation staff to attend Workforce Center training as appropriate;
- Maintain a web site that provides on-line information regarding services that are available at Employment Services
- Provide weekly listings of job orders

c. Division of Vocational Rehabilitation's Responsibilities

- Cross-train Workforce Center and/or other partner staff in the role and mission, goals and philosophy of the agency;
- Provide program specific assessments for customers, and confidentially share the information with Workforce Center programs about shared customers when allowed and appropriate;
- As appropriate, assist customers in accessing Connecting Colorado at the DVR office or provide information to customers on accessing Connecting Colorado at a point of entry that the customer desires;
- Provide opportunities for Workforce Center staff to attend Division of Vocational Rehabilitation training as appropriate;
- Provide technical assistance to the Workforce Development Board on an annual review of systems access for individuals with disabilities and provide input in technology assistance.
- Participate in Business Services strategies to include hiring events, career events and job development for co-enrolled clients by targeting business engagement opportunities and expanding awareness of employment opportunities for individuals with disabilities.

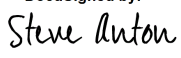
Mesa County Workforce Center
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- For co-enrolled customers, provide the full range of program services available as appropriate for the customer which may include:
 - Evaluation and diagnostic services
 - Vocational rehabilitation counseling and guidance provided directly by a vocational rehabilitation counselor during the individual’s plan of services;
 - Physical and mental restoration services
 - Training services
 - Specialized services for individuals who are blind, deaf, and deaf-blind
 - Rehabilitation technology services
 - Placement services
 - Supportive services

VI. Co-Locations

a. N/A – The MCWFC and DVR do not currently co-locate.

*** Signature of One-Stop Partner:** By signing below, I swear and affirm that I am authorized to act on behalf of the One-Stop Partner identified below and that the information set forth in this Exhibit A is true, accurate and complete to the best of my knowledge, and acknowledge that the Parties to the MOU are relying on these representations.

DocuSigned by:


 * Signature

Steve Anton Director

10/19/2016 | 15:49 MDT

 Date

Joelle Bruner, Director

Division of Vocational Rehabilitation
Name of One-Stop Partner